

**RESIDENT COMMUNICATION FORM**  
 ~PLEASE CHECK APPROPRIATE CATEGORIES

*4800 N. Broadway, Boulder, CO 80304*  
*Phone: (720) 564 - 4610*  
*Fax: (303) 939-9569*

*Comment:* \_\_\_\_\_

*Complaint:* \_\_\_\_\_

**REGARDING:**

- Children   
  Guest   
  Harassment   
  Noise   
  Pets  
 Vehicles   
  Sanitation   
  Vandalism   
  Criminal\*   
  Other

**WOULD YOU LIKE A WRITTEN RESPONSE:** Yes \_\_\_\_\_ No \_\_\_\_\_ *(Please be informed that due to privacy policies, Housing staff may not reveal the exact details of the response to this complaint.)*

**WHAT:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WHEN:**

\_\_\_\_\_

\_\_\_\_\_

**WHO:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WHERE:**

\_\_\_\_\_

\_\_\_\_\_

**(If this communication is about another resident, please be aware that the Housing Authority may bring this information to that resident's attention. Resident(s) affected by this complaint have the right to a grievance procedure. If resident filing this complaint is unsatisfied, they have the right to due process and/or a grievance procedure.)**

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\*If you notice activity on site that is suspicious or potentially criminal, please call **911**. You may call **Crimestoppers** at **440-7867** if you wish to report anonymously. After proper Authorities have been notified, complete this form and turn it in to your Resident Manager.



**FOR OFFICE USE ONLY**

**Received by:** \_\_\_\_\_

**Office** \_\_\_\_\_

**Mail** \_\_\_\_\_

**Date** \_\_\_\_\_

**Follow-up:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Lease Violation?** \_\_\_\_\_ **Section?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_