
Mail, fax or drop off at our office

Application Change Request Form

To make changes to your currently active waiting list status, please complete the appropriate sections below. Section 1 **MUST** be completed correctly in order to process a change.

Section 1- Head of Household

Name of Head of Household: _____

Current address _____

Social Security Number: _____ - _____ - _____ Date of Birth ____/____/____

Phone _____ Email _____ DATE _____

Current Resident _____ Waited listed _____

Which program: Market _____ Reduced Rent __ Section 8__ Public Housing _____

Section 2- New Address

Address: _____

City: _____ State: _____

Zip: _____ Phone: _____ Email: _____

Are you currently living and/or working in the City of Boulder? Yes: _____ No: _____

Section 3- Addition or Removal of Household Members

Please add the following person(s) to my application:

Name: _____ SSN # _____ - _____ - _____ DOB ____/____/____

Name: _____ SSN # _____ - _____ - _____ DOB ____/____/____

Please remove the following person(s) from my application:

Name: _____ SSN # _____ - _____ - _____ DOB ____/____/____

Name: _____ SSN # _____ - _____ - _____ DOB ____/____/____

Section 4- Removal from waiting lists

Check the programs you would like your name **removed** from:

Glen Willow _____ **Section 8 Program:** _____

Reduce Rent Program _____ **Canyon Pointe:** _____

Public Housing: _____

Please note: If you are adding your application to a housing program wait list the date of active start date for that program will be from the date that we receive this change request form.

Section 5- Additional information?

Please enter any other application changes or information that may have not been mentioned in the above sections:

Head of Household Signature: _____

Date: _____

Office Use Only

Date and Time Received: _____ Received by: _____

Date Processed: _____ Processor Initials: _____