

4800 N. Broadway, Boulder, CO 80304
Phone: 720 564-4610
Fax: 303 939-9569

Today's Date: _____

(If the date of this notice is not submitted 30-days prior to the move out date rent charges may be incurred by the resident)

Name(s): _____

Move-Out date: _____

Forwarding Address: _____

New Phone #: _____

Cell Phone #: _____

Please tell us why you are moving: _____

By signing this form, I/we give Notice to Vacate _____ (address) and give Boulder Housing Partners permission to show our unit to prospective renters during the office hours. I/we also acknowledge whether or not this Notice is a break lease.

Break Lease: Yes _____ No _____

Notice to Boulder Housing Partners: Legal notices must be in writing, and either delivered to the Housing Management office, Boulder Housing Partners, 4800 Broadway, Boulder, CO 80304 or mailed to that address by first class mail, properly addressed and postage prepaid.

By giving a 30-day written advanced notice the Resident terminates the Lease. If resident does not give a 30-day written notice prior to vacating, Boulder Housing Partners may charge Resident up to 30 days of rent from the day notice was received at the Housing Office.

By signing this form, I/we give Boulder Housing Partners the authority to remove any items left in the apartment as of the move-out date. I/we will be charged for any costs incurred in disposing of these items.

Boulder Housing Partners agrees to provide the Resident with a written security deposit statement within 60 days after the lease termination, surrender of the unit, or keys are turned in, which ever occurs last.

Boulder Housing Partners agrees to pay the Resident the current interest or provide a statement on the Security deposit held by Boulder Housing Partners within 30-60 days of taking possession of the vacated unit as stated above.

We all are aware of the provisions of moving out before the end of the lease term and have signed this Notice.

 Resident's Signature

 Resident's Signature

 Date of receipt

